UK Health Plans Urgent Care Clinic Online Scheduling

To schedule an appointment for the UK Health Plans Urgent Care Clinic online please follow these steps:

1. Access myUK by going to https://myuk.uky.edu and logging in using your LinkBlue ID



2. Click on the Employee Self-Service Tab and then the UK Accounts and Services link at the bottom

Launch Pad	Employee Self-Service	Student Services	Enterprise Services	myUK		
Overview						
Employee Services						
Linpi	oyee Servi	.03				
▼ N	ap Directory Inde	x				
	Employee Search					
	Search for University colleagues and find basic information about their positions. using the employee name, you may click on the presented last name to see more (Organizational Unit and Supervisor of the employee).					
	Quick Links					
	Who's Who					
् _{®®} मुरु	Benefits and Payment					
	Display the plans in which you are currently enrolled, enroll in new benefit plans a form					
	Display your salary st	atement.				
	Training					
	Search for UK offered courses, register for courses, review your training history					
See Jo	UK Accounts and Se	ervices				
	Access to accounts a	and services offered by	the University of Kent	ucky.		

3. Click on the myUK Health Service link at the bottom of the menu



4. Select "New Appointment" on the left hand side



5. Select the date* you wish to be seen, select "UK Health Plans Urgent Care" for the clinic and select "Sick Visit" for the reason. Click on Search.



*Please note that this is an urgent care clinic and appointment availability is limited to one day in advance.

6. Select the time you would like to be seen from the list

Select	Date	Time	<u>Provider</u>
Select	01/13/2014	8:00 AM	BratcherD
Select	01/13/2014	8:40 AM	BratcherD
Select	01/13/2014	9:20 AM	BratcherD
Select	01/13/2014	10:00 AM	BratcherD
Select	01/13/2014	10:40 AM	BratcherD
Select	01/13/2014	11:20 AM	BratcherD
Select	01/13/2014	12:50 PM	BratcherD
Select	01/13/2014	1:30 PM	BratcherD
Select	01/13/2014	2:10 PM	BratcherD
Select	01/13/2014	2:50 PM	BratcherD
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- 7. Once you select a date/time you should receive an email confirming the appointment. Please plan on arriving 15 minutes early and bring your photo ID, insurance card, copayment as well as updated medication list.
- 8. You may now sign off of the portal by clicking "Sign Off" in the top left corner.

