

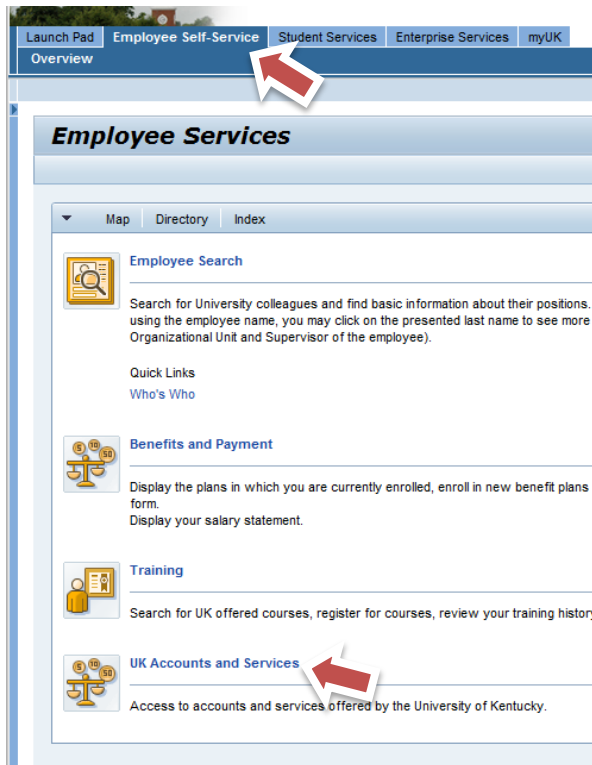
UK Health Plans Urgent Care Clinic Online Scheduling

To schedule an appointment for the UK Health Plans Urgent Care Clinic online please follow these steps:

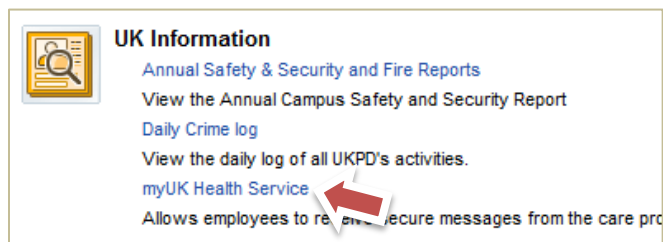
1. Access myUK by going to <https://myuk.uky.edu> and logging in using your LinkBlue ID



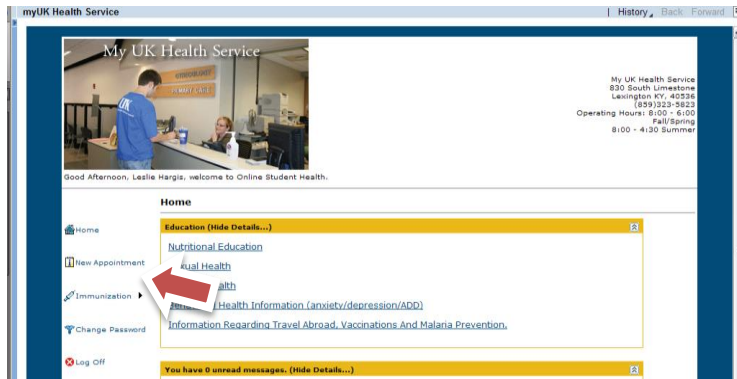
2. Click on the **Employee Self-Service** Tab and then the **UK Accounts and Services** link at the bottom



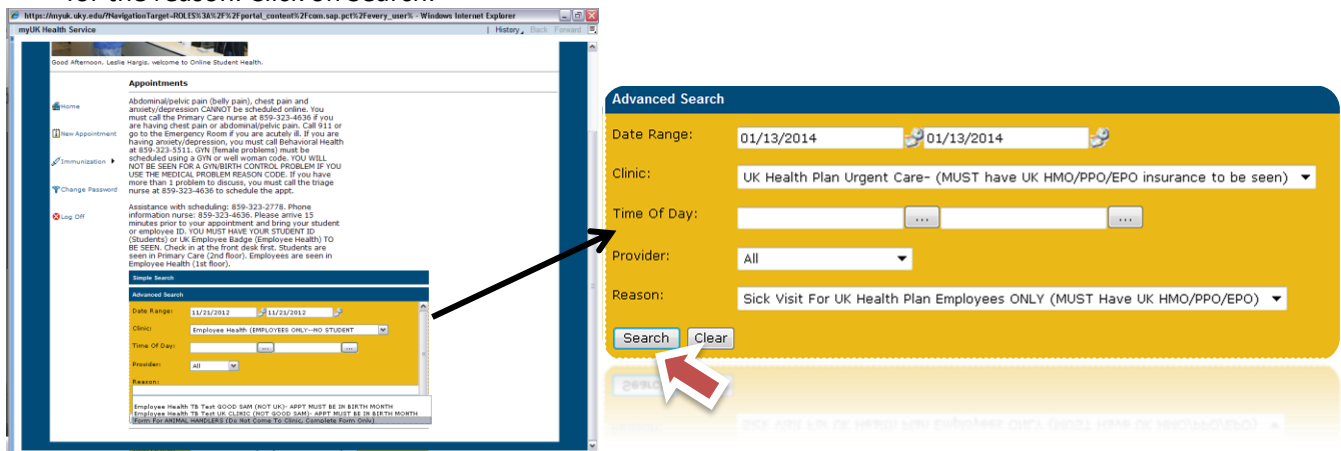
3. Click on the **myUK Health Service** link at the bottom of the menu



4. Select “New Appointment” on the left hand side



5. Select the date* you wish to be seen, select “UK Health Plans Urgent Care” for the clinic and select “Sick Visit” for the reason. Click on Search.



**Please note that this is an urgent care clinic and appointment availability is limited to one day in advance.*

6. Select the time you would like to be seen from the list

Select	Date	Time	Provider
Select	01/13/2014	8:00 AM	BratcherD
Select	01/13/2014	8:40 AM	BratcherD
Select	01/13/2014	9:20 AM	BratcherD
Select	01/13/2014	10:00 AM	BratcherD
Select	01/13/2014	10:40 AM	BratcherD
Select	01/13/2014	11:20 AM	BratcherD
Select	01/13/2014	12:50 PM	BratcherD
Select	01/13/2014	1:30 PM	BratcherD
Select	01/13/2014	2:10 PM	BratcherD
Select	01/13/2014	2:50 PM	BratcherD

7. Once you select a date/time you should receive an email confirming the appointment. Please plan on arriving 15 minutes early and bring your photo ID, insurance card, copayment as well as updated medication list.

8. You may now sign off of the portal by clicking “Sign Off” in the top left corner.

