

Vehicle Request

(Complete and email this request to UKPurchasing@uky.edu.)

Description of vehicle use _____

Options: Purchase Lease From Surplus

Estimated cost \$ _____

Source of funding _____ Department Number _____

Vehicle will be parked at _____

Who will be responsible for maintaining records and other administrative duties? _____

Will you be trading in a vehicle? Yes (plant asset tag number _____) No

Is this a E85 flex fuel vehicle? Yes No

For more information on E85 standards go to: www.epa.gov/renewable-fuel-standard-program/e85-fuel

Department Contact Information _____

Dean or Director _____

Signature

Title

Approval by Area Fiscal Officer _____

Signature

Title

Approval by EVP, Provost, or Designee _____

Signature

Title