**Presiding:** Roberts, Myrin, Total Quality Improvement

**Present**: Alexander, Martha, Institutional Equity & Equal Opportunity

Buchheit, Rudy, Dean, College of Engineering

Burchfield, Kari, College of Arts and Sciences

Burr, Stephen, ITS Enterprise Systems

Chen, Gang, Pharmacology and Nutritional Sciences

Frazier, James, EVPFA – Risk Management & Admin Services

Lasley, Catie, Executive Director of Human Resources

Schagane, Amanda, Alumni Career Services

Tearney, Michael, Retiree

Younce, Elaine, Chief of Commercial & Government Payer Admin UKHC

Ex Officio:

Amos, Richard, Chief Benefits Officer/Executive Director Know Your Rx Coalition

Carbol, Gail, Benefits Manager

Cox, Penny, Treasurer

Martin, Angie, Planning, Budget and Policy Analysis

Stamper, Shannan, Office of Legal Counsel

**Absent:** Akpunonu, Peter, College of Medicine, Chem Safety/Environmental

Dugas, Gina, Associate VP for Finance & Administration/Acting VP and Chief Human Resources Officer

Miller, Stacy, Ag Extension Assistant Director

Shotwell, Christian, College of Agriculture, Food, & Environment

Sharpe, Joe, Athletics

Sizemore, Megan, College of Communication and Information

Swartz, Colleen, Vice President for Hospital Operations

**Recorder**: Marianne Kuhn, Customer Service Representative

| Agenda Item & Speaker | REPORT | ACTION |
| --- | --- | --- |
| **Call to order – Myrin Roberts** | Myrin Roberts called the meeting to order at 2:02 PM.  | No action needed. |
| **Review of the** **April 21, 2022 Minutes** | Myrin Roberts asked for review and approval of the minutes.  | Minutes were approved by a show of hands. |
| **Open Enrollment 2022-23:****Richard Amos** | Richard Amos recapped Open Enrollment for 2022-23.**Total of 17,183 changes were made during Open Enrollment*** Largest number of changes since 2017. 14,275 changes made in 2021.
* Most changes occurred in dental insurance, healthcare flexible spending accounts and optional life insurance.

**Open Enrollment Statistics*** Calls presented totaled 2,420 with 96% of these being handled.
* Total changes made via Employee Self Service was 15,366.
* 32 Open Enrollment presentations were made with 879 attendees.
 | No action needed. |
| **EBC Role:****Richard Amos** | Richard Amos opened a discussion regarding formalizing input process for ideas presented to Employee Benefits Committee (EBC).* EBC would receive inputs from University Senate, Staff Senate, UK Healthcare, other Sub-committees, the UK Human Resources team and direct employee calls and emails logged by Human Resources.
* Ideas from senates, UKHC and other sub-committees would be received by invitation or presentation.
* EBC decides what to recommend to HR Benefits; they will recommend to UK HR leadership and UKHR will recommend to UK administration.
* Goal would be for EBC to make recommendations to UK HR leadership in December.
* It was suggested that retirees be considered for inputs.
* It was suggested that the methods on “how” the inputs are received be defined.
* It was decided that inputs can also come from HR leadership and UK administration.
 | No action needed. |
| **Thank You to 3rd Year Members – All** | Thank you for the service of third year members Peter Akpunonu, Kari Burchfield, Gang Chen, James Frazier, Megan Sizemore and Myrin Roberts. Myrin Roberts was recognized for the great job he’s done as chairman of the EBC.  | No action needed. |
| **Meeting convened – Myrin Roberts** | Myrin Roberts ended the meeting at 2:23 PM. |  |